



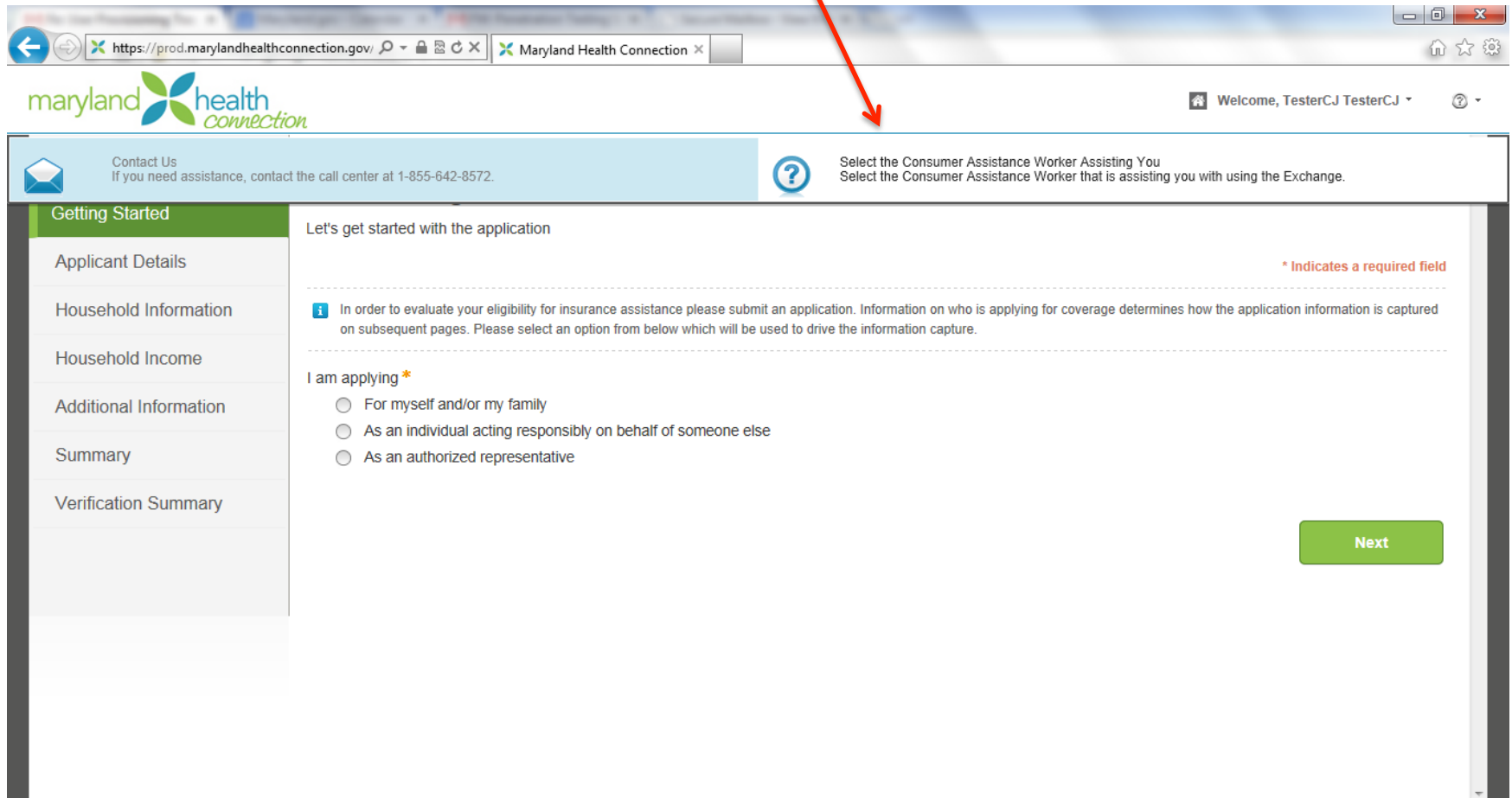
Maryland Health Connection
*How Consumers Can Find an
Authorized Producer*

A service of Maryland Health Benefit Exchange

Step 1: Click on the Question Mark icon located on the upper right corner of the tool bar on the enrollment application

The screenshot shows a web browser window with the URL <https://prod.marylandhealthconnection.gov>. The page header features the Maryland Health Connection logo and a user greeting: "Welcome, TesterCJ TesterCJ". A red circle highlights a question mark icon in the top right corner of the browser window, with a red arrow pointing to it from the text above. Below the header, there is a light blue banner with contact information: "Contact Us If you need assistance, contact the call center at 1-855-642-8572." and a help icon with the text "Select the Consumer Assistance Worker Assisting You Select the Consumer Assistance Worker that is assisting you with using the Exchange." The main content area has a left sidebar with a navigation menu: "Getting Started" (highlighted), "Applicant Details", "Household Information", "Household Income", "Additional Information", "Summary", and "Verification Summary". The main content area is titled "Let's get started with the application" and includes an information icon and the text: "In order to evaluate your eligibility for insurance assistance please submit an application. Information on who is applying for coverage determines how the application information is captured on subsequent pages. Please select an option from below which will be used to drive the information capture." Below this is a section titled "I am applying*" with three radio button options: "For myself and/or my family", "As an individual acting responsibly on behalf of someone else", and "As an authorized representative". A green "Next" button is located at the bottom right of the main content area.

Step 2: Click on "Select the Consumer Assistance Worker Assisting You"



The screenshot shows a web browser window with the URL <https://prod.marylandhealthconnection.gov>. The page header includes the Maryland Health Connection logo and a user greeting: "Welcome, TesterCJ TesterCJ". A red arrow points to a notification banner that reads: "Select the Consumer Assistance Worker Assisting You. Select the Consumer Assistance Worker that is assisting you with using the Exchange." Below the banner is a sidebar with navigation links: "Getting Started", "Applicant Details", "Household Information", "Household Income", "Additional Information", "Summary", and "Verification Summary". The main content area is titled "Let's get started with the application" and contains an information icon and text: "In order to evaluate your eligibility for insurance assistance please submit an application. Information on who is applying for coverage determines how the application information is captured on subsequent pages. Please select an option from below which will be used to drive the information capture." Below this is a section titled "I am applying*" with three radio button options: "For myself and/or my family", "As an individual acting responsibly on behalf of someone else", and "As an authorized representative". A green "Next" button is located at the bottom right of the form area.

Contact Us
If you need assistance, contact the call center at 1-855-642-8572.

Select the Consumer Assistance Worker Assisting You
Select the Consumer Assistance Worker that is assisting you with using the Exchange.

* Indicates a required field

i In order to evaluate your eligibility for insurance assistance please submit an application. Information on who is applying for coverage determines how the application information is captured on subsequent pages. Please select an option from below which will be used to drive the information capture.

I am applying*

- For myself and/or my family
- As an individual acting responsibly on behalf of someone else
- As an authorized representative

Next

Step 3: Enter the Authorized Producer Consumer Assistance Reference ID or Search for a Producer by First and/or Last Name

The screenshot shows a web browser window with the URL <https://prod.marylandhealthconnection.gov/>. The page title is "Maryland Health Connection" and the user is logged in as "TesterCJ TesterCJ". The main heading is "Select the Consumer Assistance Worker Assisting You". Below this, there is a section titled "Enter the Consumer Assistance Worker's Reference" with a sub-label "* required field".

The form contains the following fields:

- HIX ID: A text input field with a red arrow pointing to it from the label "Consumer Assistance Reference ID (HIX ID)".
- Or: A text label between the HIX ID and Name fields.
- First Name: A text input field with a red arrow pointing to it from the label "First Name and/or Last Name".
- Last Name: A text input field with a red arrow pointing to it from the label "First Name and/or Last Name".

Below the input fields are "Search" and "Cancel" buttons. Underneath is a "Search Results" section with a table header:

| HIX ID | Name | Address | Actions |
|--------|------|---------|---------|
|--------|------|---------|---------|

Red arrows point from the text labels "Consumer Assistance Reference ID (HIX ID)" and "First Name and/or Last Name" to their respective input fields in the form.

Step 4: Select the Authorized Producer that should be attached to the account

https://prod.marylandhealthconnection.gov/ Maryland Health Connection

maryland health connection

Welcome, TesterCJ TesterCJ

Select the Consumer Assistance Worker Assisting You

* required field

Enter the Consumer Assistance Worker's Reference

HIX ID

Or

First Name Last Name

Search Results (Items found: 1)

| HIX ID | Name | Address | Actions |
|-----------|------------|---|------------------------|
| 000000000 | Joe Broker | 123 East Main Street, Annapolis, MD 21409 | Select |